

Quality Assurance Matrix

Central Services

	Autumn 16 - T1				Spring 17 - T2				Summer 17 - T3				Autumn 17 - T1			
	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Financial Information																
Management Accounts	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
External Auditor Visits - <i>Internal audit coordinated programme</i>	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Annual School Budget	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Individual School Information for Directors Report	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Health and Safety																
Annual Fire Review	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Termly Fire Drills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
First Aid Needs Assessment	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Other Staff Training - <i>eg MAPA</i>	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
H&S Statutory Duties	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Buildings and Management																
Conditions Survey	On joining Trust and then every 3 years															
Security	On joining Trust and then reviewed annually															
Safeguarding																
Trust Safeguarding Review	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

School Effectiveness

	Autumn 16 - T1				Spring 17 - T2				Summer 17 - T3				Autumn 17 - T1			
	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
Challenge Partners																
School Review	Undertaken during Autumn or Spring Term															
Review Training	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
CEO Meetings																
Chair of Governors	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Principals Meeting	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Website																
Statutory Compliance	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Pupil Premium - <i>strategy and funding</i>	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Sports Premium - <i>strategy and funding</i>	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Website - <i>check for compliance</i>	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
IT Infrastructure	Ongoing as needed															
Standards and Achievement																
Use of predicted outcomes to target High Impact Team activity	Weekly data collection and upload for end of Key Stage															
Moderation of assessments	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Review of end of key stage outcomes in light of national benchmarks	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Review of other cohorts' end of year outcomes	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Review of termly assessment information	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Academy Improvement Visits (Challenge and Support)																
Focus/frequency determined by academy effectiveness and identified priorities but to include: quality of teaching; quality of behaviour and personal development; effectiveness of leadership; SEF review and validation	1-4+ days per term depending on school effectiveness				1-4+ days per term depending on school effectiveness				1-4+ days per term depending on school effectiveness				1-4+ days per term depending on school effectiveness			
Discussion of SIP priorities	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
Focused Review																
Pupil Premium Review	Annually with follow up to any recommendations															
Safeguarding Review	Annually															
Governance Review	As required															
Readiness for Ofsted																
SEF Review	As required															
On site support	As required															

Intervention Impact

Standards & Achievement - Central Data Collections